

# Public Document Pack

## Appointments committee Members

Members of the committee, listed below, are summoned to attend the meeting to be held on Thursday, 22 March 2012.

Barry Quirk, Chief Executive  
Date March 13 2012

Councillor Alexander Feakes Councillor Alan Hall Councillor Chris Maines Councillor Paul Maslin Councillor Alan Smith	
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# Appointments committee Agenda

Thursday, 22 March 2012

**6.00 pm**, Civic Suite, Lewisham Town Hall, London SE6 4RU

Committee Room 2 Civic Suite

Lewisham Town Hall

London SE6 4RU

For more information contact: Kevin Flaherty, 0208 3149327 (Tel: 0208 314 9327)

## Part 1

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# Agenda Item 1

APPOINTMENTS COMMITTEE		
<b>Report Title</b>	Declarations of Interests	
<b>Key Decision</b>		Item No. 1
<b>Ward</b>		
<b>Contributors</b>	Chief Executive	
<b>Class</b>	Part 1	Date: 22 March 2012

## **Declaration of interests**

Members are asked to declare any personal interest they have in any item on the agenda.

## **Personal interests**

There are two types of personal interest :-

- (a) an interest which you must enter in the Register of Members' Interests\*
- (b) an interest where the wellbeing or financial position of you, (or a "relevant person") is likely to be affected by a matter more than it would affect the majority of inhabitants of the ward or electoral division affected by the decision.

\*Full details of registerable interests appear on the Council's website.

("Relevant" person includes you, a member of your family, a close associate, and their employer, a firm in which they are a partner, a company where they are a director, any body in which they have securities with a nominal value of £25,000 and (i) any body of which they are a member, or in a position of general control or management to which they were appointed or nominated by the Council, and (ii) any body exercising functions of a public nature, or directed to charitable purposes or one of whose principal purpose includes the influence of public opinion or policy, including any trade union or political party) where they hold a position of general management or control,

If you have a personal interest you must declare the nature and extent of it before the matter is discussed or as soon as it becomes apparent, except in limited circumstances. Even if the interest is in the Register of Interests, you must declare it in meetings where matters relating to it are under discussion, unless an exemption applies.

## **Exemptions to the need to declare personal interest to the meeting**

You do not need to declare a personal interest where it arises solely from membership of, or position of control or management on:

- (a) any other body to which you were appointed or nominated by the Council
- (b) any other body exercising functions of a public nature.

In these exceptional cases, unless your interest is also prejudicial, you only need to declare your interest if and when you speak on the matter .

### **Sensitive information**

If the entry of a personal interest in the Register of Interests would lead to the disclosure of information whose availability for inspection creates or is likely to create a serious risk of violence to you or a person living with you, the interest need not be entered in the Register of Interests, provided the Monitoring Officer accepts that the information is sensitive. Where this is the case, if such an interest arises at a meeting, it must be declared but you need not disclose the sensitive information.

### **Prejudicial interests**

Your personal interest will also be prejudicial if all of the following conditions are met:

- (a) it does not fall into an exempt category (see below)
- (b) the matter affects either your financial interests or relates to regulatory matters - the determining of any consent, approval, licence, permission or registration
- (c) a member of the public who knows the relevant facts would reasonably think your personal interest so significant that it is likely to prejudice your judgement of the public interest.

### **Categories exempt from being prejudicial interest**

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

### **Effect of having a prejudicial interest**

If your personal interest is also prejudicial, you must not speak on the matter. Subject to the exception below, you must leave the room when it is being discussed and not seek to influence the decision improperly in any way.

### **Exception**

The exception to this general rule applies to allow a member to act as a community advocate notwithstanding the existence of a prejudicial interest. It only applies where members of the public also have a right to attend to make representation, give evidence or answer questions about the matter. Where this is the case, the member with a prejudicial interest may also attend the meeting for that purpose. However the member must still declare the prejudicial interest, and must leave the room once they have finished making representations, or when the meeting decides they have finished, if that is earlier. The member cannot vote on the matter, nor remain in the public gallery to observe the vote.

## **Prejudicial interests and overview and scrutiny**

In addition, members also have a prejudicial interest in any matter before an Overview and Scrutiny body where the business relates to a decision by the Executive or by a committee or sub committee of the Council if at the time the decision was made the member was on the Executive/Council committee or sub-committee and was present when the decision was taken. In short, members are not allowed to scrutinise decisions to which they were party.

# Agenda Item 2

APPOINTMENTS COMMITTEE		
<b>Report Title</b>	Minutes	
<b>Key Decision</b>		Item No. 2
<b>Ward</b>		
<b>Contributors</b>	Chief Executive	
<b>Class</b>	Part 1	Date: 22 March 2012

## Recommendation

It is recommended that the minutes of that part of the meeting of the Appointments Committee which was open to the press and public, held on 19 October 2011 be confirmed and signed (copy attached).

## LONDON BOROUGH OF LEWISHAM

MINUTES of the meeting of the APPOINTMENTS COMMITTEE, which was open to the press and public, held in the CIVIC SUITE, LEWISHAM TOWN HALL, CATFORD, SE6 4RU on WEDNESDAY 19 OCTOBER 2011 at 4.40PM

### Present

Councillor Hall (Chair); Councillors Feakes (Vice Chair) Councillors Maines, Smith, and Wise.

### Also Present

The Chief Executive-Barry Quirk

<u>Minute No.</u>		<u>Action</u>
1.	<u>ELECTION OF CHAIR &amp; VICE-CHAIR</u>  RESOLVED that Councillor Hall be elected as Chair for the Municipal Year 2011/12 and Councillor Feakes be elected as Vice-Chair for the Municipal Year 2011/12.	
2	<u>DECLARATIONS OF INTERESTS</u> (page  There were none.	
3.	<u>MINUTES</u>  The Chair referred to the terms and conditions of the Council's Chief Executive as discussed at the last meeting of this Committee. He said that it had been agreed to review the Chief Executive's flexible retirement six months from 1 June 2011. He suggested that a meeting of this Committee be arranged to review these flexible arrangements in the new year. This was agreed.  RESOLVED that the minutes of the meeting of the Appointments Committee which was open to the press and public held on 28 February 2011 be confirmed as a correct record.	ED Res  ED Res
4	<u>EXCLUSION OF THE PRESS AND PUBLIC</u>  RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt	



Minute No.

Action

information as defined in paragraphs 3, 4 and 5 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to information) (Amendments) (England) Regulations 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

5. Appointment of Executive Director for Customer Services

The following is a summary of the item considered in the closed part of the meeting.

5 Appointment of Executive Director for Customer Services  
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RESOLVED That Kevin Sheehan be appointed.

The meeting ended at 10pm

Chair

# Agenda Item 3

APPOINTMENTS COMMITTEE		
<b>Report Title</b>	Exclusion of the Press and Public	
<b>Key Decision</b>	No	Item No. 3
<b>Ward</b>		
<b>Contributors</b>	Chief Executive	
<b>Class</b>	Part 1	Date: 22 March 2012

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3, 4 and 5 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006:-

4. Review of Chief Executive's Working Arrangements

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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